

## **JOB DESCRIPTION**

### **LAND SURVEYORS**

- **Reports to:** Operations Manager
- **Direct Reports:** None
- **Location:** Community 25, Tema
- **Employment Status:** Full-time
- **Employment term:** Fixed-term

#### **Position Summary:**

We are in search of committed individuals to join our growing family as **Land Surveyors**. These professionals will be mainly responsible for measuring and mapping to establish boundaries; gathering data in preparation of civil engineering and construction projects so that accurate site plans can be drawn, and researching into legal boundaries. The Land Surveyors are expected to spend most of their time on project sites.

#### **Responsibilities:**

- Conduct and record land surveys in order to establish legal boundaries, land features and characteristics of terrain for all properties.
- Conduct historical and legal ownership research into the land.
- Verify the accuracy of survey data, including measurements and calculations conducted at survey sites.
- Prepare and maintain sketches, maps, reports, and legal descriptions of surveys in order to describe, certify, and assume liability for work performed.  
Prepare all data, charts, plots, maps, records, and documents related to surveys.
- Write descriptions of property boundary surveys for use in deeds, leases, or other legal documents.
- Conduct standard calculations using field note data.

#### **Required Qualification & Experience:**

- A minimum of Bachelor's Degree in Land Surveying, or related field is required.
- A minimum of 5 years' progressive working experience in a similar role.
- In-depth knowledge of land acquisition in Ghana, and filling of land documentation with lands Commission and other regulatory agencies.
- Practical experience in land search to determine the genuineness of land.
- Good mathematical and numerical skills.
- Good report writing skills.

#### **How to apply:**

Interested applicants should email their CVs and Cover Letters to the address below:

[hr@hanexweks.com](mailto:hr@hanexweks.com)